

MAKERERE



UNIVERSITY

## College of Education and External Studies Centre for Lifelong Learning

*Taking Makerere University to the Community and Bringing the Community to the University*

### CALL FOR JANUARY 2015 INTAKE FOR SHORT COURSES

The Principal College of Education and External Studies (CEES) Makerere University informs the general public that Centre for Lifelong Learning (CLL) is mandated to carry out skills and competence building training opportunities for the communities throughout Uganda leading to the award of a Certificate of Makerere University in various areas; but not limited to the following:

1. Administrative Law
2. Business Administration and Management
3. Data and Records Management
4. Educational Management
5. Guidance and Counseling
6. Human Resource Management
7. Monitoring and Evaluation
8. Project Planning and Management
9. Public Administration and Management (PAM)
10. Strategic Procurement and Logistics Management (SPLM)

#### Duration:

Weekends (3 months)

Weekday Evenings (1 month) Kampala Campus only

#### Tuition fees and where to pay

Administrative Law - 700,000/=

All other courses - 400,000/=

Funds are payable to Makerere University authorized bank

account using paying in-slips got from CLL Offices Room Nos.14 - 15 and any up country Centre.

#### Application and Registration

Applications forms are available at the following Centres:

- **KAMPALA region-** Makerere University main campus  
Tel. 0772 411304/0772625197/0782379891/  
0782 04104;
- **MBALE region** - Steven Masiga, Tel. 0782-231577
- **ARUA region** - Bosco Rumaga, Tel. 0779-230669/0772 411304
- **SOROTI region** - Okiror John Michael Tel. 0772-516408
- **LIRA region**-Ojan Tommy Egits, Tel. 0774-657811
- **BUSHENYI region** - Kemigisha Ezra, Tel. 0772-452093
- **BUKWO region**-Cherop Charles, Tel. 0782-038060
- **MITYANA region** - Ssekibuule Andrew, Tel. 0772-581933
- **Mpigi region** - Barbra Kasule, Tel. 0772 837119; and
- **MASAKA region** – Denis Kawa, Tel. 0701-078715

#### CALL FOR ONGOING ICT SHORT COURSES

In addition to the above short courses CLL runs the following ICT courses:

1. Computer application courses [Microsoft office - Word, Excel, Power Point, Access, Publisher etc.
2. Data analysis [SPSS, Epi-info]
3. Web design [HTML, Java Script]

4. International Computer Driving License (ICDL)
5. Computerized Accounting [Sage, Pastel, Quick books, Tally etc]

Tuition fees for ICT courses listed above vary from programme package to pack. ICT courses are on-going. Applications forms and details on fees can be accessed from CLL Offices Rooms 14 and 15 on weekdays during business hours. Funds are payable to Makerere University authorized bank account using paying in-slips got from CLL Offices.

**NOTE:** We offer 2 years National Diploma and National Certificate Course examined by Uganda Business and Technical Examinations Board (UBTEB) in the following fields: Accountancy, Business Management, Purchasing and Supplies Management, Secretarial Studies at Makerere University (Main Campus). In the next intake, these courses shall also be conducted in Mbale and Arua Regional Centres.

#### CONTACT/ENQUIRIES:

The Centre for Lifelong Learning,  
College of Education and External Studies  
Makerere University, next to Complex Hall.  
Ground Floor Room 13, 14 & 15.

Tel: **0772-411304, 0772-625197, 0782-379891,  
0706-654351, 0782-041041.**

Email: **cll@cees.mak.ac.ug,**

Web: **www.cll.mak.ac.ug.**

### Interview with Dr Willy Ngaka the Coordinator Centre for Lifelong Learning

2010, Makerere University implemented a College System of Governance in which certain Academic Units were either merged.

The former Institute of Adult and Continuing Education (IACE) which comprised of the three Departments of: Adult Education and Communication Studies (DAECS), CEEMS and Distance Education (DE) was merged with the former School of Education to form CEES. In the process, the former CEEMS department, one of the oldest Departments of Makerere University formed in 1953, was dissolved, re-conceptualized and renamed Centre for Lifelong Learning.

Meanwhile the former IACE became the School of Distance and Lifelong Learning (SoDLL) and the former DAECS became

Department of Adult and Community Education (DACE).

#### What exactly is the function of the CLL?

The mandate of CLL is to identify community's educational and learning needs, develop and deliver a wide range of high quality non credit, lifelong learning/education and community capacity building programmes to help meet the learning and educational needs of the different target groups in Uganda and beyond with a view to enhancing service delivery; and knowledge creation and sharing through technology transfer partnerships. This mandate is summarized in CLL's motto: *Taking Makerere University to the communities and bringing the communities to the University*

#### Who is the target group for your courses?

Members of Tender Boards, Local Councils, Contract Committee members, Technical staff in the districts, Contractors/Suppliers, NGO staff, Business Community, any other interested person and "A" & "O"-level Vacists. Note that the medium of instruction is English and applicants must be able to speak, understand and write in English.

#### What Key achievements has the CLL registered?

The Centre has been instrumental in initiating the process of opening the Golden Key International Honour Society. We have convened the Intergenerational Literacy learners conferences and run training programmes for United Nations Mission in South Sudan and Uganda Virus Research Institute among others



**Dr. Willy Ngaka**  
Coordinator Centre for Lifelong Learning

#### Give us a condensed background of how the CLL came about.

Centre for Lifelong Learning is a non-credit Unit in College of Education and External Studies (CEES), Makerere University. In December